



RESEARCH AND ACCESS TO ARCHIVAL MATERIALS AT THE NATIONAL ARCHIVES OF MALAYSIA

NATIONAL ARCHIVES OF MALAYSIA

JUNE 12, 2023

By Nurul Nadia Md Naser



AGENDA

1. Source of Power



2. Procedure



3. Facilities



4. Searching Systems



5. Holdings



6. Researcher



7. Research Product



8. Conclusion



SOURCE OF POWER

Section 37,
38, 39, 42
and 43

National Archives
Act 2003

Reference and
Access Policy

Open status
and good
condition

Dos and
Don'ts

Research Room
Regulations



National Archives (fees)
Regulation 2015

Fee based
on format



NATIONAL ARCHIVES ACT 2003

Access to public
archives

Section 37

Section 38

Access to
classified records

Prohibition against
reproduction and
publication of public
archives

Section 39

Section 42

Legal validity of
photographic copies
and extracts

Section 43

Authentication of
photographic copies and
extracts



REFERENCE AND ACCESS POLICY



Public archives in
open status



Public archives as
primary sources



Public archives
security



RESEARCH ROOM REGULATIONS



General Dos and Don'ts



- Registered Researcher
- T&C

Ethics – attire, records handling

Services



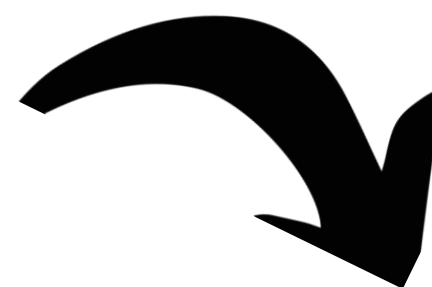
- Reservation
- Copies of archival materials



NATIONAL ARCHIVES (FEES) REGULATION 2015



Size



Format



PROCEDURES

Registration

Researcher Card



Abide any restrictions and regulations



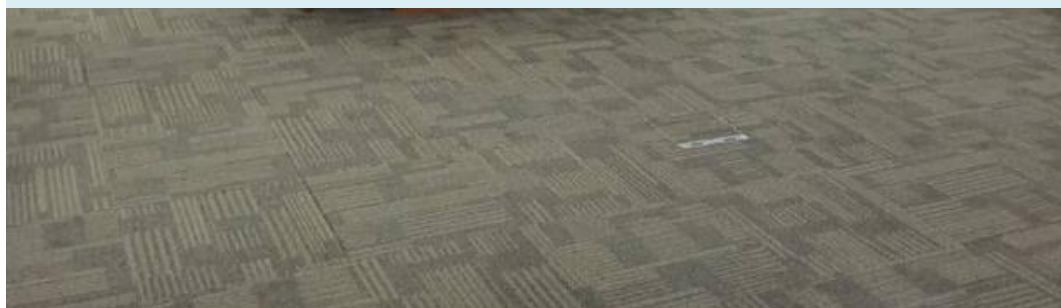
To ensure the safety & integrity of the archival materials.



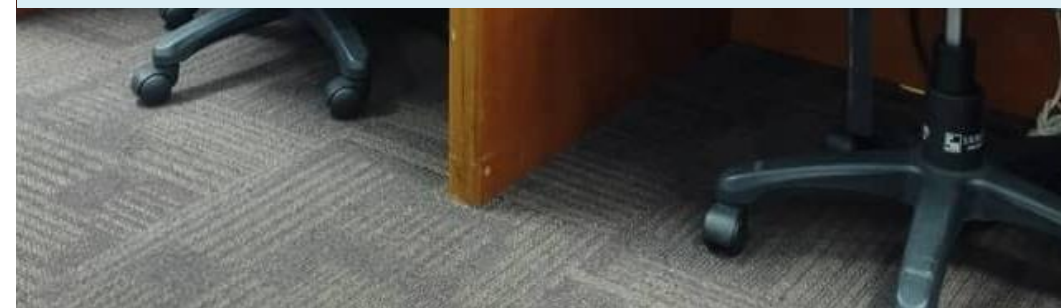
FACILITIES



Research Room



Computer Terminals



Personal Locker





Wi-Fi

FACILITIES



Duplicating Service



1000 WARTA KERAJAAN NEGERI PERAK [15hb Mac 2018]

No. 782.

[Subseksyen 62(1)]

PERIZABAN TANAH BAGI MAKSUD AWAM

[Subsection 62(1)]

RESERVATION OF LAND FOR A PUBLIC PURPOSE

Pada menjalankan kuasa yang diberikan oleh subseksyen 62(1) Kanun Tanah Negara [Akta 56 tahun 1965], Pihak Berkuasa Negeri telah merizabkan petak tanah yang terletak di Wilayah Taman Kota Barat, Mukim Asam Kumbang, Daerah Larut, Matang dan Selama yang diperihalkan dalam Jadual bagi maksud awam, iaitu suatu tapak untuk Tokong dan menetapkan bahawa Setiausaha Kerajaan Negeri Perak hendaklah mempunyai kawalan terhadap tanah rizab itu dan bahawa tanah rizab itu hendaklah diselenggarakan oleh pihak yang dilantik oleh Persatuan Hokkien Taiping.

JADUAL

Retrieval of the Government Gazettes

[P.T.O.PK. 242/1-28(C); F.T.E.M. 370/01/2012/01; PU.Pk. 67/71-54 Jld. 85]

KAMARULARIFFIN BIN HAJI AYUB
Setiausaha
Majlis Mesyuarat Kerajaan
Perak Darul Ridzuan

In exercise of the powers conferred by subsection 62(1) of the National Land Code [Act 56 of 1965], the State Authority has reserved that parcel of land situated in Wilayah Taman Kota Barat, Mukim of Asam Kumbang, District of Larut, Matang and Selama described in the Schedule for a public purpose, to wit, as a site for Temple and has designated that the State Secretary of Perak shall have control of the reserved land and that the reserved land shall be maintained by the Taiping Hokkien Association.



FACILITIES

ARKIB NEGARA MALAYSIA
BORANG RIZAB BAHAN ARKIB

Nama :
No. K/P / No. Pasport :
No. Penyelidik :

BUTIR-BUTIR DOKUMEN

Bil.	No. Penerimaan	Tajuk
1.		Sambutan masyarakat di Semenanjung Tanah Melayu, Singapura serta Sabah dan Sarawak terhadap pembentukan Malaysia 1961-1963
2.		Pembentukan Persekutuan Malaysia 1963: Satu kajian dari Perspektif Attribut Wanita Negara
3.		Pembentukan Malaysia tahun 1963
4.		Pembentukan Malaysia: satu tinjauan tentang sumbangan dan penglibatan sukarela dan profesional

Reservation

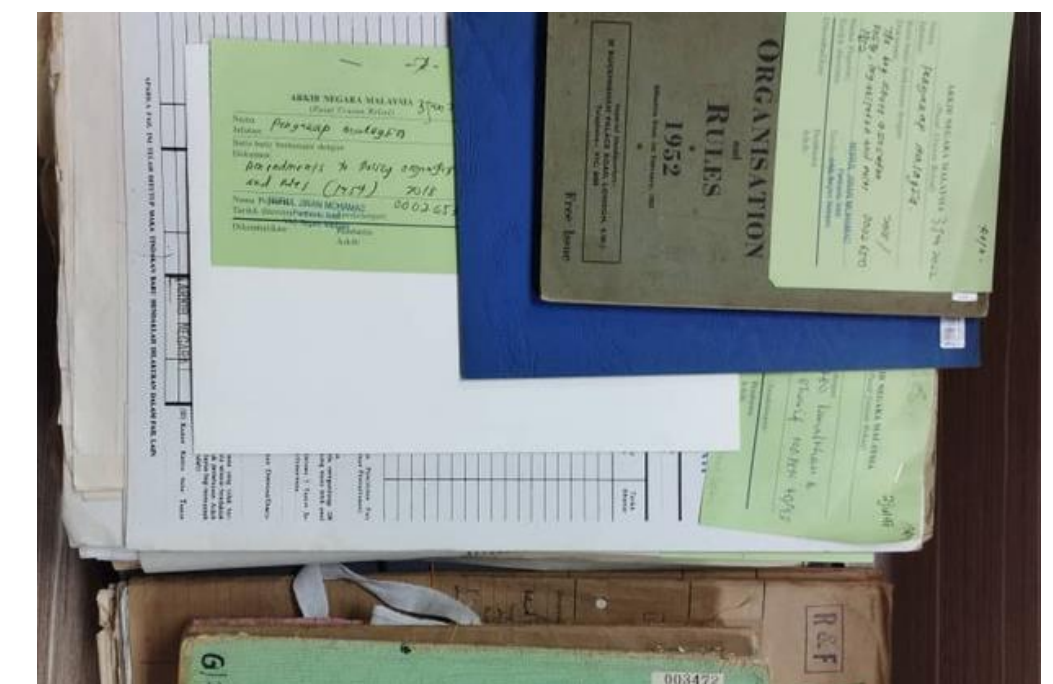
Tandatangan Pemohon :

Tarikh : 25/3/2022

Nota: Bahan Arkib tidak boleh dirizab lebih daripada 3 hari bekerja dari tarikh dipohon.



Consultation Service



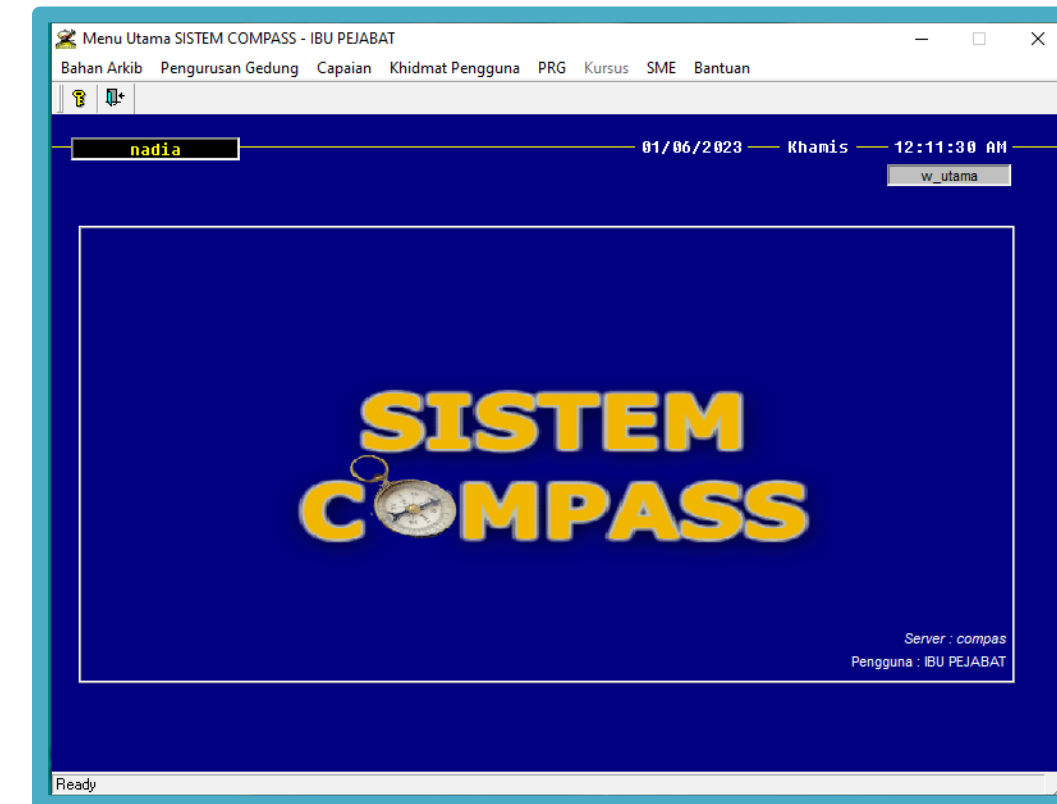
Departmental Loan





SEARCHING SYSTEMS

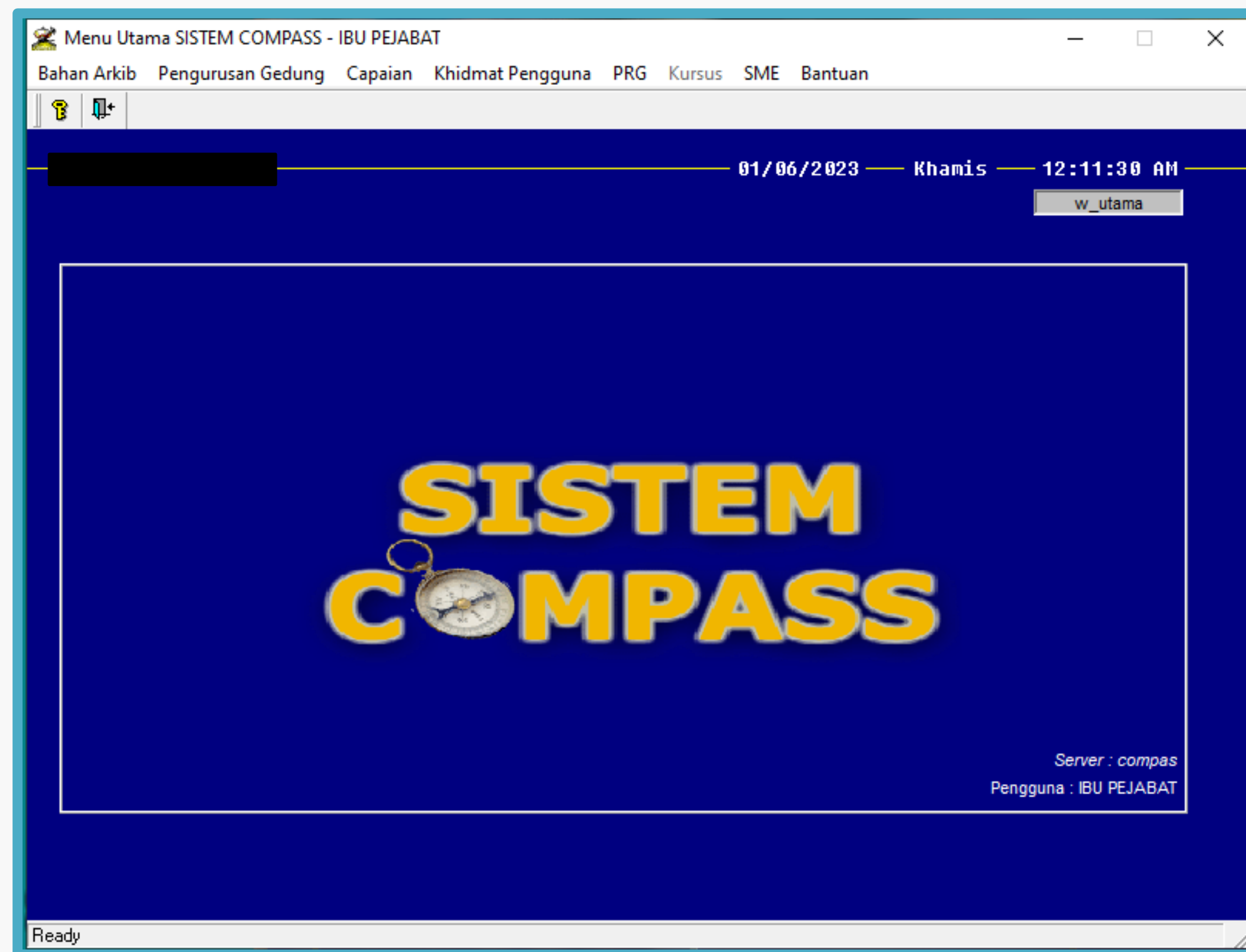
Computerized Archival System and Services



Online Finding Aid
(ofa.arkib.gov.my)



SEARCHING SYSTEM



Computerized Archival System and Services



SEARCHING SYSTEM

Attention

If you are Register Researcher please key in your NRIC or Passport No.
Unregister Researcher can do searching only

OR

Press ENTER to proceed to Access Archives Materials Screen

NRIC/Passport No :

Seat No :

Continue Operation...

Cancel

Melayu *English*

COMPASS



SEARCHING SYSTEM

Penyelidik22/08/2022Monday09:40:16 AMCS 4211

Retrieval Criteria
☐ Accession No.
☒ Search Text
☐ Source

0000/0000000
Malaysia
Example: Kuala Lumpur
Exact Phrase - 'Kuala Lumpur'

Inclusive Dates (dd/mm/yyyy)
From 00/00/0000 To 00/00/0000
Start : 09:37:40 End : 09:40:01

☒ Search All Categories of Record

Record Categories	Total
☒ FILE	16798
☒ EMBLEM,BADGE,SEAL AND STICKER	275
☒ DRAWING AND PLAN	268
☒ MANUSCRIPT	40
☒ MICROFORM	823
☒ TREATY AND AGREEMENT	1063
☒ POSTER AND CALENDAR	219
☒ ELECTRONIC RECORDS	0
☒ CARTOGRAPHIC RECORDS	185
☒ AUDIOVISUAL RECORDS	33359
☒ NEWSPAPER AND MAGAZINE	16164
☒ PUBLICATION	35412
☒ SPEECH	3487
☒ SOUVENIR	212
☒ WORKING PAPER	4232
☒ CORRESPONDENCE	1796

Search Text : Malaysia
Custodial Location :-
W - HEADQUARTERS
Search
Reset
Exit

COMPASS



SEARCHING SYSTEM

Access Archives Materials - Records at HEADQUARTERS

Request List

01/06/2023

Thursday

12:27:03 AM

CS 4212

Material Type : FILE

Inclusive Date :

Search Text : malaysia

Bil.	Accession No.	File No.	Title	Status
1.	1957/ 0000936	MISC 201/79	To. Mrs. Douglas with Ring	Repository
2.	1957/ 0001099	NATIVE 152/80	Asking that he may be supplied with a copy of the plan showing the Boundaries between Quedah & Perak.	Repository
3.	1957/ 0001386	RESIDENT 207/81	H.H. Tunku Dia Udin about rifle & cartridges	Repository
4.	1957/ 0013255	CS 3491/88	Forwards 50 copies entitled Geographical Notes in Malaysia and Asia	Repository
5.	1957/ 0014245	CS 648/89	Forwards 50 copies of Part 3 of the Malaysian Essays by the Revd. J.E.Jenison Woods	Repository
6.	1957/ 0014430	TRY 834/89	Informs that Low Boon Kim's loan of \$5,000 fell due on the 28th. ultimo	Repository
7.	1957/ 0015564	TELEGRAPHS 1974/89	Forwards complaint from Mr. S.Scott in re the transmission of a message by telegraph	Repository
8.	1957/ 0015832	COURTS 2240/89	Forwards for decision copy of depositions together with various documents relating to the case	Repository
9.	1957/ 0016469	CS 2877/89	Forwards 50 copies of Part 4 of the Malaysian Essays by the Reverend G.E. Jenson-Woods	Repository
10.	1957/ 0016837	KL 3242A/89	Notes of evidence in a Criminal case in which two Chinese were sentenced to death for murder	Repository
11.	1957/ 0017702	AUDIT 4123/89	Enquiries whether Govt. Officer who like him. have been for some time on	Repository

Record Total : 17190

Photo

Audio / Video

Image Doc.

Exit

Double click for viewing detail information.

COMPASS



SEARCHING SYSTEM

Access Archives Item [Item Detail Information] - Records at HEADQUARTERS

01/06/2023 Thursday 12:30:12 AM

CS 4213

Accession No: 1957 / 0000936 File No: MISC 201/79 Repository X1

Date Begin: 02/06/1879 Classification Code: A(N)/SUK(B.000000)/01.001 Condition: Good

Date End: 02/06/1879 Attachment / Enclosures: 1 ☐ X-Ref

Title: To. Mrs. Douglas with Ring ☐ Other Material

Source: SETIAUSAHA KERAJAAN NEGERI SELANGOR, PEJABAT

Category: PUBLIC ARCHIVES

Sub Category: STATE

Item Description: Cincin berlian yang dihantar oleh Sultan Abdul Samad kepada Douglas

Surat

Bahasa Malaysia (Jawi)

Sultan Abdul Samad; Douglas B

Copy:

X - Ref Audio / Video Photo Image Doc. Exit

COMPASS



SEARCHING SYSTEM



Online Finding Aid (ofa.arkib.gov.my)



SEARCHING SYSTEM

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ENG

Home » General

General Document Image Audio Video Artifact Source

Reset Search keyword here Extended Search

Total 1,927,727

- Document 1,797,391
- Image 108,511
- Audio 13,317
- Video 7,620
- Artifact 888

Displaying 1 - 10 of 1927727 result(s) 10

	Title : PERJANJIAN PANGKOR; 1874. Category : PUBLIC ARCHIVES Subcategory : FEDERAL - DEPARTMENT Source : JABATAN ARKIB NEGARA MALAYSIA Date : 31 DEC 1874 Hit : Record Type : IMAGE Subject : EVENTS Accession No : 2001/0025944W Location : HEADQUARTERS	
	Title : DOKUMENTASI PLAZA TOL JALAN KUCHING, TOL JALAN PAHAN... Category : PUBLIC ARCHIVES Subcategory : FEDERAL - DEPARTMENT Source : JABATAN ARKIB NEGARA MALAYSIA Date : 28 OCT 2002 Hit : Record Type : IMAGE Subject : PLACE Accession No : 2008/0011459W Location : HEADQUARTERS	
	Title : DOKUMENTASI PLAZA TOL JALAN KUCHING, TOL JALAN PAHAN... Category : PUBLIC ARCHIVES Subcategory : FEDERAL - DEPARTMENT Source : JABATAN ARKIB NEGARA MALAYSIA Date : 28 OCT 2002 Hit : Record Type : IMAGE Subject : PLACE Accession No : 2008/0011454W Location : HEADQUARTERS	
	Title : DOKUMENTASI PLAZA TOL JALAN KUCHING, TOL JALAN PAHAN... Category : PUBLIC ARCHIVES Subcategory : FEDERAL - DEPARTMENT	

Online Finding Aid



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 **OFA**
ONLINE FINDING AID

[General](#) [Document](#) [Image](#) [Audio](#) [Video](#) [Artifact](#) [Source](#)

Home » Born Digital » Material Detail [Reset](#) [Extended Search](#)

Total **1,927,727**

[Document](#) 1,797,391

[Image](#) 108,511

[Audio](#) 13,317

[Video](#) 7,620

[Artifact](#) 888

Preview



Click the back button to return to the previous page: [Back](#)

Item Detail

Title	PERJANJIAN PANGKOR; 1874.
Identifier Number	2004/0025044W

Click the icon to add this material to favorite:

Online Finding Aid



SEARCHING SYSTEM

 : Artifact 888



Click the icon to add this material to favorite: 

Item Detail	
Title	: PERJANJIAN PANGKOR; 1874.
Identifier Number	: 2001/0025944W
Original Media	: PHOTO PICTURE
Subject	: EVENTS
Source	: JABATAN ARKIB NEGARA MALAYSIA
Date	: 31/12/1874
Record Type	: IMAGE
Category	: PUBLIC ARCHIVES
Subcategory	: FEDERAL - DEPARTMENT
Location	: HEADQUARTERS
Hit	:

FOR DOWNLOAD

Softcopy Format	Normal Price	Content(s)	Wishlist
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Online Finding Aid



SEARCHING SYSTEM



Manual



HOLDINGS

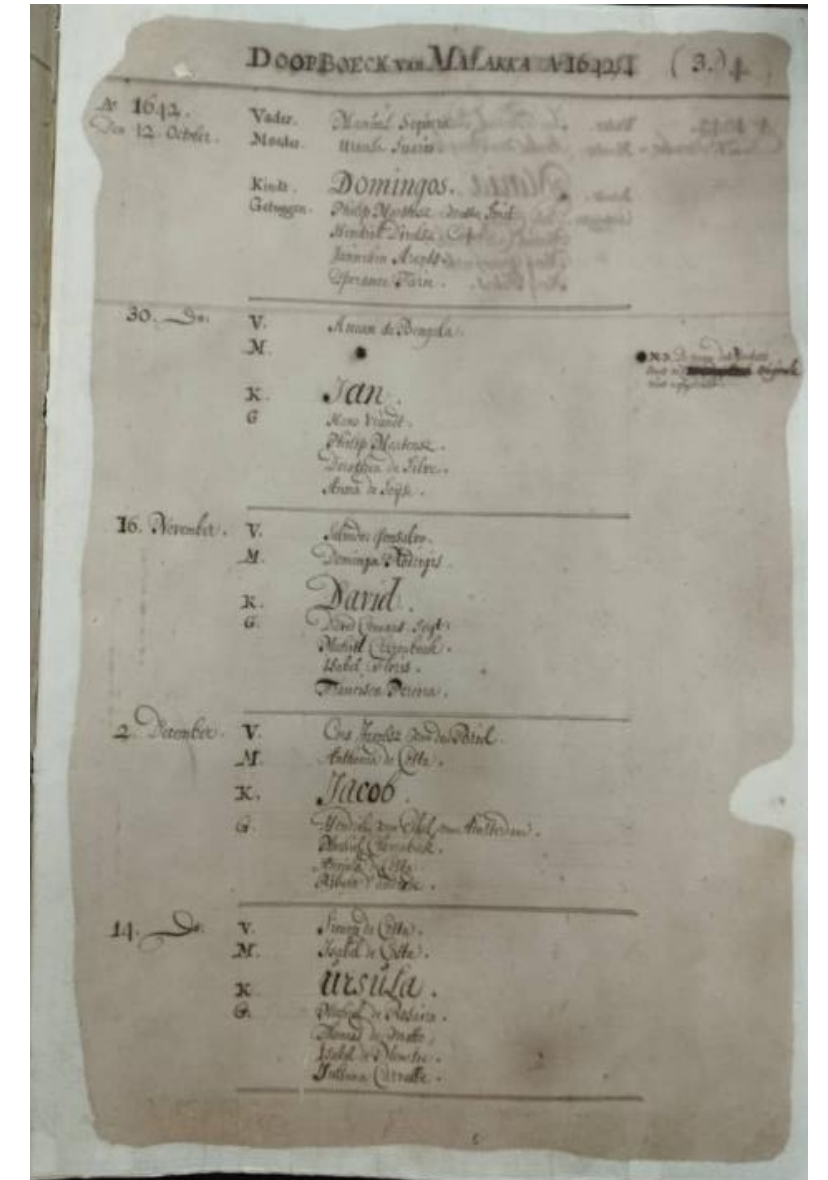
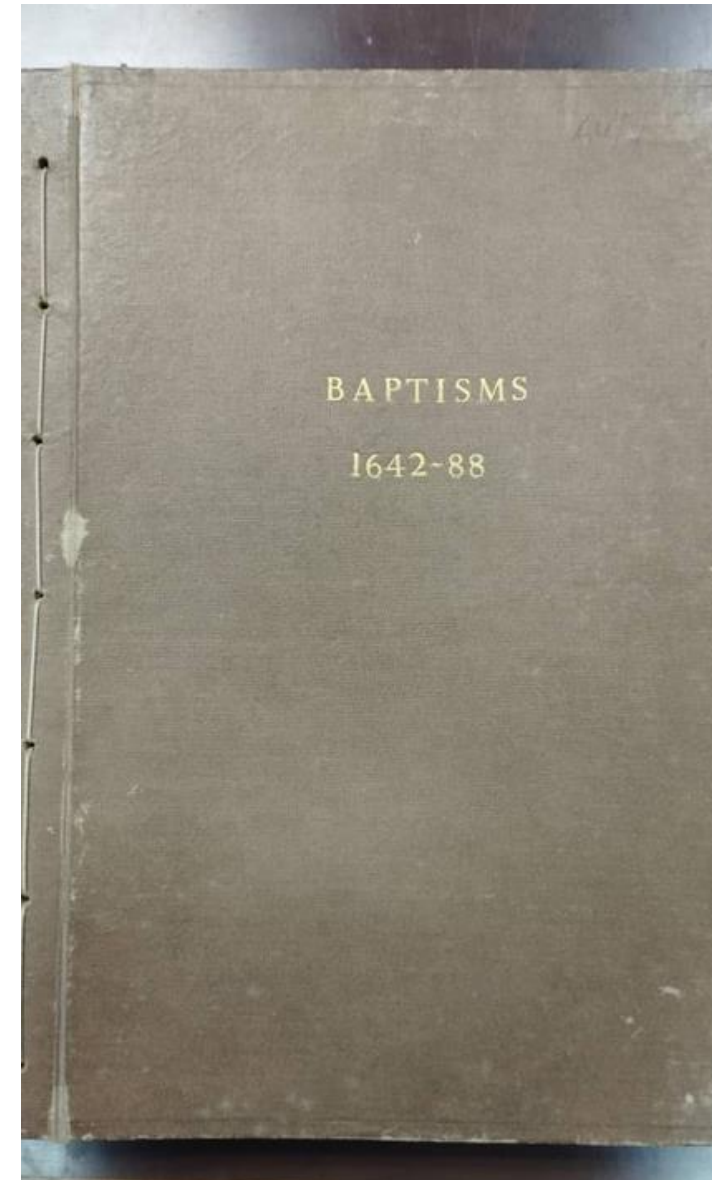
4 MILLION

Archival Materials

SELANGOR
SECRETARIAT
OFFICE
(303,023)

Biggest Collection

Baptism 1642





HOLDINGS

Newspaper Collection



Declaration of Independence





2020	2021	2022	2023 (MAY)
REFERENCED MATERIAL	REFERENCED MATERIAL	REFERENCED MATERIAL	REFERENCED MATERIAL
63,985	96,329	67,933	16,958
RESEARCHER	RESEARCHER	RESEARCHER	RESEARCHER
3,260	1,859	2,748	1,924



RESEARCH PRODUCT

1,500 thesis

Articles



CONCLUSION

- The main responsibilities of the National Archives of Malaysia are to gather, preserve and make public records available for reference.
- In order to achieve this objective, research and reference facilities are provided to help researcher, instilling a sense of patriotism as well as helping in formulating policies on national solidarity.



THANK YOU

